

**KELLY CLUB CHELSEA
TEACHER ONLY DAY HOLIDAY PROGRAMME
IMPORTANT REMINDERS:**

- Parents/caregivers who meet certain criteria will be able to access a Work and Income OSCAR subsidy to help cover the cost of our programme. Please go to <https://kellyclub.co.nz/oscar-childcare-subsidy> and contact WINZ to see how much you can receive and save.

- **Children need to bring their own snacks (morning and afternoon tea), lunch and a drink bottle.** We do not serve food during holiday programmes unless we have any cooking/baking activities.

- Kelly Club is a **NUT-FREE programme**. NO nut products like peanut butter, nut bars, etc.

- Kindly pack your child a **jumper/jacket** to protect them from the cold and **extra sets of clothes** in case they need to get changed. Please remember to **name all items of clothing** so we are able to identify and return if left at the venue.

- Different session times are available. Please make sure to double-check your booked sessions to ensure you have selected the correct dates and times by checking online or looking at the booking confirmation email. Kindly note that charges apply for early drop-offs and/or late pick ups. **Bookings are considered confirmed unless you cancel before the cut-off time.**

- Once a child is booked, attendance and payment are expected unless we are informed before cancellation cut-off or a prior arrangement has been made with us.

- **Cut off for cancellations is STRICTLY 6pm night prior.** No shows and cancellations after cut-off times will incur regular charges.

- Cancellation **notice** should be sent via email to **chelsea@kellyclub.co.nz**

- Please make sure that you have provided **important information regarding your child** by noting it on the system under your child's profile. If your child has any medical condition, special needs, dietary requirements, this needs to be disclosed to help staff provide the necessary support for your child.

Thanks and see you at Kelly Club!